



The North Carolina Healthy Start Foundation Community Grants Program Information Sheet

20th Anniversary - Small Grants Available December 2008 – February 2009

In celebration of our 20th year anniversary, the North Carolina Healthy Start Foundation announces the launch of a one-time Community Grants Program for non-profit organizations and governmental agencies working with women of reproductive age.

Grants up to \$3,000 will be distributed each month from December 2008 – February 2009. Applications received by the first of each month will be considered each month with funds distributed by the end of the same month.

Grant proposals should be for specific projects or activities that in some way serve to improve the health of women of reproductive age. **Priority will be given to projects that demonstrate collaboration between organizations and to agencies who are members of the RICHES (Resources in Communities Helps Encourage Solutions) network.** Funds can be used for new initiatives or to expand services in existing programs. Examples include, but are not limited to:

- One-time events, educational or health promotion initiatives
 - Local coalition development or collaborative interagency activities
 - Special incentives for program participants (maximum \$500)
 - Expenses related to providing or receiving technical assistance
 - Purchase of selected clinical or educational materials
 - Staff training and development or travel-related expenses
 - The purchase of computer or electronic equipment will be considered only if clear justification is presented
- ✦ Priority will be given to grants in counties with high rates of infant mortality, teen pregnancy, HIV/AIDS, drug use, smoking, inactivity, obesity and other at-risk behaviors.
 - ✦ Grants cannot be used for salaries, operational expenses, overhead, on-going clinical or programmatic services, other permanent program features or reimbursable expenses.
 - ✦ The two-page application form will be available in October at: www.NCHealthyStart.org.

For questions or technical assistance contact:
grants@ncealthystart.org or (919) 828-1819



North Carolina Healthy Start Foundation Community Grants Program FY 08-09

For office use only:

- ☐ Postmarked _____
- ☐ Reviewed _____
- ☐ Approved _____
- ☐ RICHES stats _____
- ☐ Not Approved _____
- ☐ Hold _____

Notes:

APPLICATION

*Nonprofit and government organizations are eligible for the community grants program; individuals are ineligible. Applications should be legible and **received on or before the 1st of the month** for consideration and a response by the 1st of the following month. **Last Date to Apply: February 1, 2009.** To download a .pdf of this file go to www.NCHealthyStart.org. **Questions? Contact the NC Healthy Start Foundation at (919) 828-1819 or Grants@NCHealthyStart.org.***

Name of Organization: _____
(Include most recent annual report or other materials about your agency.)

Executive Director: _____

Grant Contact Person: _____

Mailing Address: _____

Phone: _____

Fax: _____ E-mail: _____

Website: _____

Type of Organization:

- ☐ Non-profit organization: *must provide evidence of 501 (c) (3) status*
- ☐ Governmental agency

Does anyone on your staff or board of directors have any affiliation with the
North Carolina Healthy Start Foundation? ☐ Yes ☐ No

If yes, explain: _____

Are you a member of the RICHES (Resources in Communities Helps Encourage Solutions) network?

☐ Yes ☐ No

If not, are you willing to participate?

☐ Yes ☐ No

If yes, details concerning the RICHES project will be sent to you. Please visit our website at http://www.nchealthystart.org/RICHES/01RICHES_index.htm for more information about this initiative and to join.

Signature of *Executive Director*: _____ Date: _____

FINANCIAL INFORMATION

Total Amount Requested: _____ (Maximum \$3,000, no more than \$500 for incentives)

Agency budget for current fiscal year (program budget if governmental agency): _____

Funding Period/Project Duration:

Project start date: _____ Project end date: _____

**All funds must be spent by April 15, 2009.
Final reports are due within 30 days of the end of the funding period.**

Send the following:

- o Application (see previous page)
- o Financial Information (see above)
- o Narrative (typed please, do not exceed 2 pages, 12 pt type)
- o Budget (part of Narrative)
- o Supporting materials
 - o evidence of 501(c)(3) status, if applicable
 - o annual report
 - o letters of support

to:

Community Grants Program
North Carolina Healthy Start Foundation
1300 St. Mary's Street, Suite 204
Raleigh, NC 27605

FAXED APPLICATIONS WILL NOT BE ACCEPTED

All applicants will receive a response in writing, with the status of their proposal request.

NARRATIVE

Do not exceed 2 pages plus letter of support and budget, 12 pt font.

Project Description: Briefly describe how you plan to use the community grant. Include the following:

- Purpose of the grant
- Description of population to be served
- How many individuals do you plan to serve?
- County/Counties served
- Description of specific services/activities
- Description of planning process and determination of need for project

Collaboration: Describe the collaborative efforts involved in the project. Include the following:

- Description of collaboration
- Description of collaborating partners
- Include a letter of support from each collaborating partner

Benefits: What will funds from this grant provide that does not exist currently in your community or how does this grant expand what you already do?

Budget: Please provide a project budget. List each expense separately and the cost categories, if applicable. Attach a separate page if necessary.

Example:

Project Budget: Women's Health Fair

Expense	Per unit	Total
Room rental	\$100.00	\$100.00
Transportation for one staff person	20 miles x .585	\$ 11.70
Women's health t-shirts	\$5 x 150	\$750.00
Newspaper ad, promotion	\$250	\$250.00
TOTAL BUDGET EXPENSE		\$1,111.70